



**Town of Greenwich**  
**BOARD OF HUMAN SERVICES MINUTES**  
**Virtual Meeting, May 18, 2021**

**ATTENDING**

**Board Members Present:** Alan Gunzburg, Natalie Queen, Dawn Turner, Winston Robinson, Patty Roberts, Debbie Appelbaum, Gillian Ingraham, Tara Restieri, Jeff Medina

**Staff/Other Attendees:** Demetria Nelson, Jennafer Kalna

**CALL TO ORDER**

Chairperson, Alan Gunzburg, called the meeting to order at 7:02PM.

**BOARD PROTOCOLS**

Board Protocols: Alan Gunzburg made a motion to approve the minutes from the April Meeting - Patty Roberts and Debbie Appelbaum Seconded. The motion was passed unanimously. Alan discussed the term limits on this Board - The town has asked that the limits be removed from this Board. A motion was made by Tara to remove the term limits on this board Debbie seconded the motion. Debbie asked if we could defer this motion until we discuss the By-laws. This motion was passed to remove term limits for this board. The motion passed unanimously.

**COMMITTEE  
UPDATES**

*Community Partnership (CP) Committee:*

Winston discussed the reason that we have the extra funds and the Board discussed what to do with the funds with the First Selectman and the Town Administrator. They both agreed to GDHS reallocating the funds within the Community Partnership. The CP Committee went through the process of having each partner send in an RFP that was COVID-related. The CP Committee went through each of the RFP's and determined the recommended reallocation of the funds to the agencies that submitted an interim RFP. We are presenting the allocation recommendations to the Board so the proposed allocations could be shared and voted on. Alan made a motion to approve the allocations as presented. The motion was seconded by Patty. It passed unanimously.

*Strategic Planning Committee:*

We are looking at the Strategic Plan for 2022. The Committee is reviewing the progress that was made, then it will finalize the current plan, so we will be able to move forward with planning for the next covered period. We are looking into hiring a company to assist with plan development as we have done in the past. The next meeting is Thursday, June 10<sup>th</sup>.



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*Nominating Committee:*

The Committee will meet in the next week and develop a slate for the following meeting. The slate will be voted on during the June BHS Meeting.

**COMMISSIONER'S  
REPORT**

The Commissioner shared her meetings that she attended over the past month and the trainings that she attended.

The department is running 1% under budget. We are fully staffed and there were three pay periods in the month as well. The Clinical dashboard referrals had a slight decrease. The top ten services did not change from last month. Applications and Case Management increased 1%. The department is still above their goal in services.

There was a discussion on Rental Assistance through the town and the UniteCT program from the state.

Camps will be running full service and GYCP will be running at full capacity this summer as well. We are looking at the numbers now to see if we will be able to provide all families that submitted a campership application a slot in the camps this summer.

The question was discussed: When the Eviction Moratorium is lifted, will we be able assist those in needs? We will assist the residents to the best of the Department's ability with the resources that are available. Clients have been referred to UniteCT and we continue to use department funds (budgeted and CDBG-CV funds). Greenwich Communities has submitted a list of names to GDHS with a list of potential residents that may need assistance.

When we set up the Facebook and Instagram accounts for the Department, we will be able to provide information via social media related to the services the Department offers.

**MEETING  
ADJOURNED**

Motion to Adjourn: Motion to Adjourn Patty Roberts and seconded by Natalie Queen

**NEXT MEETING**

The next Board Meeting will be held on Tuesday, June 15, 2021 via Zoom at 7:00 PM.

Respectfully Submitted,

Natalie Queen